

APPROVED

MINUTES

KENT DISTRICT LIBRARY BOARD MEETING
Kent District Library Service Center
814 W River Center NE – Comstock Park MI 49321
Thursday, May 15, 2008 - 4:30 p.m.

*Present: Shirley Bruursema, Charles Fry, Fran Gilcrest, Vickie Hoekstra,
Joel Hondorp, Charles R. Myers, Carol Simpson, Sandra Wisniewski*

Guests: Bill Parris, Plainfield Township Trustee

- I. CALL TO ORDER
The meeting was called to order by Chair Joel Hondorp at 4:30 p.m.
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA
Mr. Fry moved for approval of the agenda as amended to add an item under New Business to reappoint the KDL Pension Board Citizen Trustee.
Supported by Ms. Hoekstra.
Motion carried.
- IV. LIAISON REPRESENTATIVE COMMENTS
Bill Parris, Plainfield Township Trustee, reported that Plainfield Township will host a Farmer's Market on Thursdays from June through October across from the Township offices.
- V. PUBLIC COMMENTS
- VI. FINANCE REPORTS – April 2008
Ms. Simpson moved to receive and file April Financial Reports.
Supported by Ms. Bruursema.
Motion carried.
- VII. LAKELAND LIBRARY COOPERATIVE REPORT – Martha Smart
At its May 8, 2008 meeting, the LLC Board continued work on the fiscal year 09 budget (10-1-08 to 9-30-09). LLC created a survey to determine services desired by each library with the possibility of developing contracts for services in the future.
The Board approved expenditure of \$2500 to purchase one loadtable to load authority records.
The new director will begin June 16th.
- VIII. APPROVAL OF MINUTES – April 17, 2008
Ms. Simpson moved to approve the minutes of April 17, 2008.
Supported by Mr. Fry.
Motion carried.
- IX. DIRECTOR'S REPORT – April 2008
Library Director Martha Smart thanked trustees who attended the dedication of the Willis John Nelson Center for Business Ethics at the East Grand Rapids Branch as well as the Donor/Volunteer Event hosted at the Wyoming Branch.

X. OLD BUSINESS

XI. NEW BUSINESS

A. Proposed Amendment to Brownfield Plan – City of Walker

Director Smart presented a Resolution to opt out of the amendment to the Brownfield Plan that provides for the remediation of the former Fenske site located at 2646, 2648 and 2552 Kenowa Avenue SW.

Ms. Wisniewski moved that pursuant to Act 381, the Kent District Library Board adopt a Resolution to exempt its taxes that would otherwise be subject to capture by the Brownfield Redevelopment Authority of the City of Walker.

Supported by Ms. Hoekstra.

Ayes: Bruursema, Fry, Gilcrest, Hoekstra, Simpson, Wisniewski

Nays: Hondorp, Myers

The Resolution was adopted.

B. Kent District Library Pension Board – Appointment of Citizen Trustee

Mr. Myers moved to reappoint Henry Vry as Citizen Trustee of the Kent District Library Pension Board for a term ending 12-31-10.

Supported by Ms. Wisniewski.

Motion carried.

C. Walker Branch Closing – Saturday, August 2, 2008 (Carpet Cleaning)

D. Byron Township Branch Closing – Saturday, May 24, 2008 (Carpet Cleaning)

E. Krause Memorial Branch Closing – Saturday, June 28, 2008 (Criterium Bike Race)

Ms. Bruursema moved for approval of three branch closings for the purposes intended on the dates requested.

Supported by Ms. Gilcrest.

Motion carried.

F. KDL Policy Manual Section VI: Policies 6.1 – 6.4.7 (First Reading)

Director Smart identified recommended revisions to policies in Section VI of the KDL Policy Manual.

6.1 – Grammatical correction in first paragraph. Trustees suggested adding the words, “height” and “weight” to the second paragraph so that the references in each paragraph are consistent. The Director said she would confer with the KDL attorney regarding this change.

6.2.1 – Language amended to reflect that KDL accepts applications electronically only.

6.4.2 – Change wording to reflect benefits offered to all employees—part- and full-time.

6.4.4 – Language change to correct for redundancy.

6.4.7 – Grammatical change

XII. LIAISON REPRESENTATIVE COMMENTS

XIII. PUBLIC COMMENTS

XIV. MISCELLANEOUS CORRESPONDENCE

XV. BOARD MEMBER COMMENTS

Mr. Fry – Enjoyed the opening of the Center for Business Ethics and appreciated information related to upcoming library elections. He also reported on a sculpture, “Come Read With Me,” purchased by the Friends of the Cascade Library.

Ms. Wisniewski – Suggested adding “first reading” or “action item” to agenda re KDL policies.

Ms. Bruursema – Spoke about the Kentwood meeting to plan for a new library facility. Upcoming meetings will determine millage plans.

Ms. Gilcrest – Enjoyed the Volunteer gala and encouraged greater trustee participation in the future.

Mr. Myers – Thanked Henry Vry for his willingness to continue to serve on the KDL Pension Board.

Highlighted an article from ALA magazine regarding ebooks.

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Ms. Simpson – Asked to receive a copy of the financial overview information for the Byron Township and Gaines Township branches. Asked about the discrepancy in open hours on the circulation statistics report. Announced that Dorothy Bishop, Nelson Township Supervisor, is retiring. A reception in her honor will be held on Thursday, May 29 at Sand Lake, 1-3pm.


Mr. Hondorp – Thanked Finance Director Sherry Bava for her follow-up work on Byron Township Branch operating costs.

XVI. MEETING DATES:

Next Meeting: Thursday, June 19, 2008 –Sand Lake/Nelson Township Branch – 4:30 p.m.

XVII. ADJOURNMENT

The meeting adjourned at 5:17 p.m.


CAROL JEAN SIMPSON, KDL BOARD SECRETARY