

APPROVED

MINUTES

KENT DISTRICT LIBRARY BOARD MEETING
Kent District Library Service Center
814 West River Center Dr. NE, Comstock Park, MI 49321
Thursday, January 15, 2009 – 4:30 p.m.

Present: Shirley Bruursema, Charles Fry (via telephone), Fran Gilcrest, Vickie Hoekstra, Charles R. Myers, Scott E. Petersen, Carol Simpson

Absent: Denise VanEck

Guests: Alex Arends – *Alpine Township Supervisor*
James Carmody – *City of Wyoming Chief of Police*
Mary Hollinrake – *Wyoming Branch Manager*
Curtis Holt – *City of Wyoming Manager*
Robert Homan – *Plainfield Charter Township Manager*
Phil Saurman and Jason Mitchell – *Auditors, Hungerford, Aldrin, Nichols & Carter, PC*

I. CALL TO ORDER

Chair Shirley Bruursema called the meeting to order at 4:31 p.m.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion: Ms. Simpson moved for approval of the agenda as presented.

Support: Supported by Ms. Hoekstra.

RESULT: Motion carried.

IV. LIAISON REPRESENTATIVE COMMENTS – None

V. PUBLIC COMMENTS

Curtis Holt, Wyoming City Manager, expressed concern about expanding access to three social networking websites (*MySpace*, *Bebo*, and *Facebook*) beyond the six public computers that currently allow access to these sites. He cited the decrease in police calls and incidents of problems at the Wyoming Branch as reasons to maintain the current level of access.

Robert Homan, Plainfield Charter Township Manager, noted the effective manner by which KDL and the City of Wyoming addressed disruptive behavior at the Wyoming branch. Mr. Homan commented that he hopes the measures taken will not be necessary in the future at any Plainfield Township branch.

VI. FINANCE REPORTS – December 2008

Motion: Ms. Gilcrest moved to receive and file the December 2008 finance reports.

Support: Supported by Ms. Hoekstra.

RESULT: Motion carried.

VII. LAKELAND LIBRARY COOPERATIVE REPORT – Martha Smart

Library Director Smart highlighted the following items from the January 8, 2009 LLC Board meeting:

- (1) After a preliminary study of the sorting and delivery area at the LLC headquarters, the Board has directed the LLC Director to work with a materials handling firm to review the configuration.
- (2) The leasing cost for delivery trucks was \$8,300 lower than budgeted. This cost savings will be used to maintain the trucks and potentially reduce the member library delivery costs.

VIII. APPROVAL OF MINUTES – December 18, 2008

Motion: Ms. Simpson moved for approval of the December 18, 2008 minutes as presented.

Support: Supported by Mr. Myers.

RESULT: Motion carried.

IX. DIRECTOR'S REPORT – December 2008

Library Director Martha Smart noted that KDL will launch its strategic planning process for 2009 at the KDL All-Staff event on February 16, 2009. Sandra Nelson, KDL's strategic planning consultant and author of the book Strategic Planning for Results, will present the keynote address. The strategic planning committee will be comprised of individuals from the community including one KDL staff member and one KDL Board member. KDL Board Chair Shirley Bruursema will serve on this committee.

Director Smart introduced new Board member Scott E. Petersen, representing Region 7 (City of Grandville and Byron Township), who is Vice President in the Audit Department at Independent Bank. Denise VanEck, representing Region 3 (City of Walker, Plainfield Charter Township, and Alpine Township), will be introduced at the February Board meeting.

X. OLD BUSINESS

A. Social Networking Sites – Wyoming Branch

The trustees discussed the recommendation to increase the number of public computers that can access the social networking sites *Bebo*, *MySpace*, and *Facebook*. Benefits would include increasing access to information for Wyoming patrons, uniform application of computer services across the KDL system, and decreased inconvenience for patrons who must currently wait to use one of the six computers that access these websites. Potential risks could include an increase in disruptive behavior and potential vandalism to the building and library property.

The trustees noted the substantial decrease in disorderly behavior at the branch during the past year. Beyond limiting access to social networking sites, the Wyoming branch has increased library outreach to the teen community, increased library programs offered to teens, and utilized a contracted security guard. Mary Hollinrake, Wyoming Branch Manager, indicated that the request for three additional security guard hours per week is due to offering additional teen programs and the need for coverage surrounding these events.

Motion: Ms. Hoekstra moved that no change be made to the social networking website access at the Wyoming branch, that any future desired change to this access be brought before this Board, and that KDL increase the contracted security guard hours at the Wyoming branch in 2009 by three additional hours for a total of 27 hours per week.

Support: Supported by Mr. Petersen.

RESULT: Motion carried 5-1 (Bruursema opposed).

XI. NEW BUSINESS

A. Overview of Upcoming Audit – Hungerford, Aldrin, Nichols & Carter, PC

Phil Saurman and Jason Mitchell of Hungerford, Aldrin, Nichols & Carter, PC, gave a brief introduction of the upcoming financial audit process and noted the standards their team would uphold during the course of the audit.

B. KDL Pension Board Appointment

Chair Shirley Bruursema appointed Trustee Carol Simpson to the KDL Pension Board to replace outgoing Trustee Sandra Wisniewski. Trustee Simpson accepted the appointment.

C. KDL Policy Manual – Section III: Special Services (Policies 3.1 – 3.4)

Library Director Smart indicated that there were no recommended changes to this section of the policy manual.

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- XII. LIAISON REPRESENTATIVE COMMENTS
Library Director Smart introduced the new Alpine Township Supervisor, Alex Arends, and thanked him for coming.
- XIII. PUBLIC COMMENTS
Mr. James Carmody, Wyoming Chief of Police, thanked the Board for maintaining the current level of access to social networking sites at the Wyoming branch.
- XIV. MISCELLANEOUS CORRESPONDENCE
Library Director Smart acknowledged a letter from the Kent County Board of Commissioners appointing Scott E. Petersen and Denise VanEck to the KDL Board of Trustees.
- XV. BOARD MEMBER COMMENTS
Mr. Fry: Commended Trustee Bruursema for her excellent first outing as KDL Board Chair.
Ms. Simpson: Thanked Administrative Assistant Sue Fritsch for her years of service to KDL and the Board. Thanked Trustee Bruursema for representing the Board at the One Book, One County announcement.
Mr. Myers: Encouraged the administration to invite the members of the KDL Fund Development Board to attend the KDL All-Staff event. Noted that at a recent Library of Michigan Board meeting they discussed a collaboration between museums and libraries that would allow library patrons to purchase discounted museum tickets at the library and said he would provide more information regarding this initiative.
Ms. Hoekstra: Thanked the Board for their response regarding the social networking sites at the Wyoming branch.
Mr. Petersen: Expressed enthusiasm for being a part of the KDL Board of Trustees.
Ms. Bruursema: Will attend the ALA Midwinter Conference. Thanked staff for their involvement in the One Book, One County announcement event and noted that she was glad to take part. Noted that her opposition to the social networking site motion was because, as a member of ALA's Intellectual Freedom Round Table, she thinks it is censorship to limit access to these websites.
- XVI. MEETING DATES:
Next Meeting: Thursday, February 19, 2009 – KDL Service Center – 4:30 p.m.
- XVII. ADJOURNMENT
The meeting was adjourned by Shirley Bruursema at 5:55 p.m.


CAROL JEAN SIMPSON, KDL BOARD SECRETARY