

APPROVED

MINUTES

**KENT DISTRICT LIBRARY SPECIAL BOARD MEETING**

*Kent District Library Service Center*

814 West River Center Dr. NE, Comstock Park, MI 49321

Thursday, February 17, 2011 – 2:00 p.m.

Present: Shirley Bruursema, Charles Fry, Fran Gilcrest, Vickie Hoekstra, Charles R. Myers, Scott E. Petersen, Carol Simpson, Penny Weller

Absent: None

Guests: Dan and Jobeth Bradbury, *Gossage Sager Associates/Bradbury Associates*

I. CALL TO ORDER

Chair Charles Myers called the meeting to order at 2:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

**Motion: Ms. Simpson moved to approve the agenda as presented.**

**Support: Supported by Ms. Bruursema.**

**RESULT: Motion carried.**

IV. LIAISON REPRESENTATIVE COMMENTS – None

V. PUBLIC COMMENTS – None

VI. DIRECTOR SEARCH

A. Review of Applications and Selection of Semi-Finalist Candidates

Director Search Consultants Dan and Jobeth Bradbury demonstrated Skype to the Board as a potential technology through which to conduct the semi-finalist interviews. The Board agreed to use Skype in lieu of in-person interviews for the first round.

Dan and Jobeth Bradbury spoke in turn regarding the candidates based on the application documents received and the candidate's phone interview with the Bradburys. Following this review of the applicants, the Trustees independently ranked their top five candidates from the pool of 24. Based on these rankings, and following further discussion, the Board unanimously agreed to invite Stephen Bero, David Clapp, Timothy Dirks, Darlene Ford, Juliet Machie, and Lance Werner for a first round interview. Heidi Nagel was selected as an alternate should any candidate decline the invitation.

B. Schedule for Semi-Finalist Interviews

The Board agreed to meet at the KDL Service Center on Tuesday, March 1, 2011 beginning at 8:30 a.m. to conduct the semi-finalist interviews with the first interview commencing at 9:00 a.m.

VII. LIAISON REPRESENTATIVE COMMENTS – None

VIII. PUBLIC COMMENTS – None

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IX. BOARD MEMBER COMMENTS – None

X. MEETING DATES:

*Special Meeting (Director Search): Tues., March 1, 2011 – KDL Service Center – 8:30 a.m.*

*Special Meeting (Director Search): Thur., March 17, 2011 – KDL Service Center – Time TBD*

*Regular Meeting: Thur., March 17, 2011 – KDL Service Center – 4:30 p.m.*

XI. ADJOURNMENT

**Motion:** Mr. Petersen moved for adjournment at 3:58 p.m.

**Support:** Supported by Ms. Hoekstra.

**RESULT:** Motion carried.

  
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CAROL JEAN SIMPSON, KDL BOARD SECRETARY