

APPROVED

MINUTES

KENT DISTRICT LIBRARY BOARD MEETING

Kent District Library Grandville Branch

4055 Maple St. SW, Grandville, MI 49418

Thursday, April 15, 2010 – 4:30 p.m.

Present: Shirley Bruursema, Charles Fry, Fran Gilcrest, Vickie Hockstra, Charles R. Myers, Scott E. Petersen, Carol Simpson, Denise VanEck

Absent: None

Guests: Joy Clark Kelley, *President – Grandville Library Advisory Board*
Ken Krombeen, *Manager – City of Grandville*
Jan Schuiling, *Chair – Friends of the Grandville Library*

I. CALL TO ORDER

Chair Shirley Bruursema called the meeting to order at 4:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion: Ms. VanEck moved to approve the agenda as presented.

Support: Supported by Mr. Petersen.

RESULT: Motion carried.

IV. LIAISON REPRESENTATIVE COMMENTS – None

V. PUBLIC COMMENTS – None

VI. BRANCH MANAGER'S REPORT

Patrice Vrona, Grandville Branch Manager, introduced Joy Clark Kelley, Jan Schuiling, and Ken Krombeen and thanked them for their efforts in support of the library. She highlighted the recently completed *Grandville Reads* program, which teamed KDL with local community organizations, businesses, and schools to encourage a community-wide reading of Greg Mortenson's book *Three Cups of Tea*. Ms. Vrona also noted the upcoming summer family night series, which will involve eight programs taking place in the library's outdoor amphitheater.

VII. FINANCE REPORTS – March 2010

Motion: Mr. Fry moved to receive and file the March 2010 finance reports.

Support: Supported by Mr. Myers.

RESULT: Motion carried.

VIII. LAKELAND LIBRARY COOPERATIVE REPORT

Library Director Martha Esch noted that 19 motion items were approved at the April 8, 2010 LLC Board meeting, of which she highlighted the following:

- A proposal to seek legal counsel to review the LLC Underfunded Contract Service Area policy to determine if it complies with State Aid rules.
- The formation of a study group to discuss rules surrounding the implementation of a new software module which allows member libraries to control reciprocal borrowing limits. Director Esch will participate in this study group.
- A review of the delivery policy in order to define the purpose of the delivery system and establish priorities surrounding which items can be sent through delivery.

Trustee Simpson requested, if possible, the inclusion of LLC minutes in future KDL Board packets. Trustee Myers inquired as to the possibility of inviting the LLC Director to a future Board meeting as an opportunity to hear her perspective on LLC and its future. Director Esch noted that she will gladly include approved LLC minutes in future packets and contact the LLC Director concerning her availability to attend a future Board meeting.

IX. APPROVAL OF MINUTES – March 18, 2010 and March 22, 2010 (open and closed session minutes)

Motion: Ms. Simpson moved to approve the minutes of March 18, 2010 and March 22, 2010 including closed session minutes from the latter meeting.

Support: Supported by Ms. Hoekstra.

RESULT: Motion carried.

X. DIRECTOR'S REPORT – March 2010

Library Director Esch introduced Michelle Boisvenue-Fox, the new Assistant Director for Public Services. She also thanked Brian Mortimore, HR Director, for spearheading KDL's labor negotiations and Sherry Bava, Finance Director, for her efforts in compiling helpful financial data during the negotiation process.

Director Esch noted that eight staff members including herself attended the Public Library Association National Conference in March and that she will provide the Board with conference highlights at its May meeting. She also highlighted the strategic plan report distributed to the Board and indicated that this report will be provided quarterly to keep the Board abreast to KDL's efforts to meet its strategic plan goals and objectives.

XI. OLD BUSINESS

A. Contract Areas

Library Director Martha Esch indicated that in response to the Board's motion at the March meeting, a letter was sent to Pierson Township concerning their desire to terminate the library service contract with KDL. The Pierson Township Supervisor responded by indicating a desire to proceed with a mutual termination agreement. A resolution and mutual termination agreement were distributed to the Board and they requested additional time to review these documents.

Motion: Mr. Fry moved to table the resolution concerning the Pierson Township library service contract until the May 20, 2010 meeting.

Support: Supported by Ms. Simpson.

RESULT: Motion carried.

The Board continued their general discussion on contract service areas and asked KDL Administration to seek further information concerning what is full 3/10 of a mil funding for a municipality with more than one library service contract.

XII. NEW BUSINESS

A. KDL Policy Manual – Section 3: Special Services (Policies 3.1 – 3.4)

Library Director Esch introduced the proposed changes to Section 3. The Board discussed the changes and requested that modifications to Policy 3.1 concerning exhibits be communicated to local government units and that Policy 3.2 be broadened to allow the display of materials by nonprofit organizations from both Kent County and neighboring communities.

B. KDL Policy Manual – Section 6: Personnel; revisions in response to new 2010-2011 Labor Agreement

Library Director Esch indicated that revisions to Section 6 are being brought before the Board at this time to align the policies in this section with the new language of the recently ratified Labor Agreement. HR Director Brian Mortimore noted that the revised policy language is either identical to language from the Labor Agreement or encapsulates language from that Agreement.

C. Programming and Outreach Report

Denise Robinson and Diane Forbes, KDL's Program and Outreach Specialists, reported on both the programming and outreach aspects of their job. They highlighted their early literacy training efforts, which included the showing of a television spot describing the six pre-reading skills needed for children to become successful readers.

D. Request to close the Krause Memorial Branch for the Rockford Start of Summer Parade

Motion: Ms. Gilcrest moved to open the Krause Memorial Branch at 1:00 p.m. on Saturday, June 12, 2010.

Support: Supported by Mr. Myers.

RESULT: Motion carried.

XIII. LIAISON REPRESENTATIVE COMMENTS

Ken Krombeen greeted the Board members and welcomed them to Grandville.

XIV. PUBLIC COMMENTS – None

XV. MISCELLANEOUS CORRESPONDENCE – None

XVI. BOARD MEMBER COMMENTS

Ms. Simpson: Noted that she was glad to see the substantial increase in public wireless use in the branches as this indicates the public is accessing KDL's services and spending significant time in our libraries. She also praised the choice of *Three Cups of Tea* as Grandville's community read book.

Ms. VanEck: Thanked Denise Robinson and Diane Forbes for their presentation and noted how impressed she has been by the caliber of KDL's staff. She also thanked staff for their proactive efforts in preparing the public for the recent changes to the reciprocal borrowing procedures.

Mr. Fry: Echoed the sentiments of Trustee VanEck and thanked staff for all they do to make KDL a great library system.

Ms. Bruursema: Noted that she will be unable to attend the May 20th Board meeting and asked Vice Chair Charles Fry to chair that meeting. Encouraged the Trustees to complete their ballot for the American Library Association elections. Announced the creation of a new group for library trustees in Michigan, which will be formed under the Friends of Michigan Libraries (FOML). Trustee Bruursema will sit as a non-voting member on the FOML Board. Trustees will receive further information about this group via email.

XVII. MEETING DATES:

Regular Meeting: Thursday, May 20, 2010 – KDL Service Center – 4:30 p.m.

XVIII. ADJOURNMENT

Motion: Mr. Petersen moved for adjournment at 5:36 p.m.

Support: Supported by Ms. VanEck.

RESULT: Motion carried.


CAROL JEAN SIMPSON, KDL BOARD SECRETARY