

KDL

Kent District Library
www.kdl.org

PROCEDURES FOR REQUESTS FOR RECONSIDERATION OF LIBRARY MATERIALS

1. KDL responds to requests for reconsideration of library materials from residents of the KDL service area in writing.
2. Requestors must have read, heard or viewed the entire work to have their challenge considered.
3. KDL's Challenged Materials Committee reviews these requests.
4. The Committee, consisting of youth and adult librarians, and headed by the Collection Development Manager, reviews the item in light of the patron's concern, the KDL acquisition policy, and professional reviews of the title within 30 days.
5. The Committee's decision will be communicated in writing to the requesting party via a letter sent by the Library Director.

KDL's materials selection policy may be viewed here:

<http://www.kdl.org/about/policies/material-selection>

CITIZEN'S REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

Author: _____

Title: _____

Format: _____

Publisher: _____ Date of Publication: _____

Request Initiated By: _____

Address: _____

City: _____

Zip Code: _____ Telephone: _____

Complainant Represents (Specify):

Self _____ Organization _____

Name of organization: _____

Identity of any other group concerned: _____

Are you a KDL Service Area Resident? (Only KDL residents may complete this form.)

1. Have you read, viewed, or heard the entire work?

Yes _____ No _____

(Requestors must have read, heard or viewed the entire work to have their challenge considered.)

2. For what age group is this work intended?

3. What do you believe is the theme and/or major intent of this work?

4. Is the subject matter well presented and handled? Please explain your point of view.

5. Are you aware of the judgment of this work by subject specialists or literary critics?

Yes _____ No _____

Itemize:

6. What is your objection to this work? (Be specific.)

7. What do you feel might be the result of reading or using this work?

8. In its place, what work of equal literary quality would you recommend for library purchase that would cover the same subject or content?

Date

Signature of Complainant

Date

Signature of Branch Manager